Villas Executive Board Meeting
January 21, 2009

Members present
Mike Strawins – President
Jean Kelley – Vice President
Pat Susec – Treasurer
Donna Haase – Secretary (had to leave early)

Mike Strawins called the meeting to order at approximately 6:20 p.m. Meeting site had to be moved to Pat Sucec's house due to a miscommunication with DSB (Mike's fault). Donna had to leave early, Mike Strawins took the minutes.

Agenda

1. *Approval of minutes from the November, 2008 meeting*
   - Minutes approved.

2. *ACC Report*
   - No ACC activity.

3. *Treasurer's report*
   - Pat Sucec distributed the financial report in his spreadsheet format. Report indicates that Association has some questions with DSB's reporting methods. Most serious concerns discussed dealt with the delinquent account process—how they are recorded & reported; how they were/are determined; what is the notification procedure; how has the board's new policy (passed in August, supposedly implemented in October) has been implemented? Since Pat could not deduce the answers from the documentation received from DSB reports, the Board will have a meeting with Robbin & Jenn to find out the answers. Meeting will be scheduled by

Board President, it will be held during the regular weekday working schedule for DSB. The reason for such a scheduling decision is based on the fact that the key DSB personnel have family medical issues that preclude any after hours meetings. Board will give DSB the choice of dates (Jan. 28,29, 30) for an afternoon meeting. Notification to the Board members of the meeting date & time will be made by the President. Meeting will be scheduled by Friday, Jan.23. Monthly deposit to the Reserve account has been increased and the new correct amount is being deposited.

- Treasurer's report accepted by the Board.

4. <u>Old Business</u>

- Insurance & Surety, Inc. is now the new broker for the Villas' master insurance policy. Policy is underwritten by Travelers' Insurance. New payment plan is in effect.

5. <u>New Business</u>

- Brief discussion was held concerning the annual elections, centered mostly on how the website could be more effectively used in the process. Mike will talk with Jack to see what the role of the website has been in the past.

- Update on the snow removal performed by our contractor, some issue with the completeness of their work, Mike will talk to DSB about Board's concerns.

Meeting adjourned at approximately 8 p.m. Next meeting will be held on February 18th at 6 pm at the Clubhouse.

Respectfully submitted,
M. Strawins, Acting Secretary